

European Science Foundation

COST Office

149 avenue Louise • P.O. Box 12 • 1050 Brussels • Belgium
Tel: +32 (0)2 533 38 00 • Fax: +32 (0)2 533 38 90
E-mail enquiries: office@cost.esf.org • Website: <http://cost.cordis.lu>
R.P.M.861.794.916 – Tribunal de Commerce de Bruxelles

'On and off-site environmental impacts of runoff and erosion'

Website: <http://www.soilerosion.net/cost634/>
chair: Anne-Véronique Auzet auzet@imfs-mail.u-strasbg.fr
vice-chair : Katharina Helming khelming@zalf.de

Minutes Management Committee Meeting COST Action 634 'On- and Off-site Environmental Impacts of Runoff and Erosion' Mont St Aignan, France 6th June 2005

1 Welcome to participants, adoption of agenda.

Dr. A.-Véronique AUZET, chair of the Cost Action 634, welcomed the delegations. The agenda was adopted.

2 Minutes of last meeting

The minutes of last management committee Meeting (Bratislava, 8th-10th October 2004) and steering committee meeting (Brussels, 20th January) meetings, sent by e-mail to all MC members, were approved.

Not everyone received it (Jussi Baade, Kazimier Banasik, Trond Borresen). If someone did not receive the minutes of last meetings, he his asked to send his up-to-date email address to the chair.

3 Report from the Scientific Officer

Emil Fulajtar, the Scientific Officer of Cost Actions of the COST/ESF TCE (Technical Committee Environment), described the changes in several procedures:

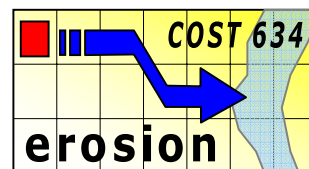
- ✓ reimbursement form: should be easier in the future because all participants information are in a data base
- ✓ new tools for research networking: lump sum for special activities (2k€) for web-site management or so
- ✓ choice of to leave the budget management with ESF or appoint one of the COST members to manage the budget: then the total yearly sum (~ 80 K€) would be transferred to this organisation to deal with it; advantage: the COST action is self-organising; disadvantage: it has to deal with the administrative work.
- ✓ Regarding meeting organisation, a budget of up to 10 K€ can be asked for conference organisation; this budget comes from the budget of the Action
- ✓ Specific budget for STSM: no budget left for 2005; if there is a STSM in 2005 in this action, it has to go on the cost of this action

Emil will leave the COST office by the end of June; thanks to Emil for his very good support to the action ! The director of COST will also leave soon.



COST is supported by the EU Framework Programme

ESF (Fondation européenne de la science) est une association à but non-lucratif de droit français (Alsace)
1 quai Lezay-Marnésia, B.P. 90015, 67080 Strasbourg cedex, France



European Science Foundation

COST Office

149 avenue Louise • P.O. Box 12 • 1050 Brussels • Belgium
Tel: +32 (0)2 533 38 00 • Fax: +32 (0)2 533 38 90
E-mail enquiries: office@cost.esf.org • Website: <http://cost.cordis.lu>
R.P.M.861.794.916 – Tribunal de Commerce de Bruxelles

‘On and off-site environmental impacts of runoff and erosion’

Website: <http://www.soilerosion.net/cost634/>
chair: Anne-Véronique Auzet auzet@imfs-mail.u-strasbg.fr
vice-chair : Katharina Helming khelming@zalf.de

4 Status of Action

There are currently 23 member countries in COST 634 including Turkey. Nevertheless, the status of this last signatory is unclear. At the moment, there is no request for new members.

5 Budget status and planning

The MC considered the limitation of the budget and the strategy to adopt in this context.

We can support 2 middle sized meetings per year (about 50 participants reimbursed); the alternative would be 1 large meeting per year, but then there might be problems to guarantee continuity of communication flow.

MC should meet once a year in connection with one of the meetings, attendance of one MC representative per country is sufficient, the second is welcome.

MC approved to support 2 middle sized meetings in 2006, and to allocate an amount of 3 K€ of the central budget for the organisation of the Lublin Conference in Sept 2005.

6 STSM applications, reports

9 applications were submitted. Victor Jetten organized the reviewing system which was successful.

7 out of nine applications were approved and have already been taken place (UK to ES, FR to UK, HU to PL, SL to DE, IT to AT).

Due to the limitation of the budget, no STSM will be approved in 2005 and candidates will be asked to postpone their projects for the beginning of 2006.

7 Leaflet and Web-site update

The draft leaflet was approved on the SC in January: will be put on the web-site for everyone's use

The web-site should serve both purposes: for internal COST 634 information and external information. Until now, the web-site is not very informative which has to do with suboptimal information flow and communication.

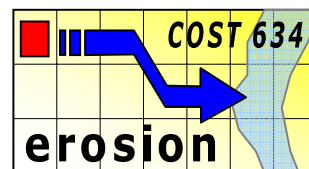
The MC approved the following recommendations

- ✓ *Steering committee (SC) will make sure that the COST 634 web-site manager (David Favis-Morlock) receives all relevant information properly and in time*
- ✓ *To guarantee information flow, web-site manager should be adopted on the SC*
- ✓ *The amount of 2 K€ will be offered to the web-site manager to compensate for costs*
- ✓ *COST 634 should subscribe to a new, specific web-address (e.g. COST634-EROSION.ORG or so)*



COST is supported by the EU Framework Programme

ESF (Fondation européenne de la science) est une association à but non-lucratif de droit français (Alsace)
1 quai Lezay-Marnésia, B.P. 90015, 67080 Strasbourg cedex, France



European Science Foundation

COST Office

149 avenue Louise • P.O. Box 12 • 1050 Brussels • Belgium
Tel: +32 (0)2 533 38 00 • Fax: +32 (0)2 533 38 90
E-mail enquiries: office@cost.esf.org • Website: http://cost.cordis.lu
R.P.M.861.794.916 – Tribunal de Commerce de Bruxelles

‘On and off-site environmental impacts of runoff and erosion’

Website: <http://www.soilerosion.net/cost634/>
chair: Anne-Véronique Auzet auzet@imfs-mail.u-strasbg.fr
vice-chair : Katharina Helming khelming@zalf.de

8 Future conferences planning

Topic	Organisers	Date	Location
Reorganising field and landscape structures in a context of building strategies for water and soil conservation (see leaflet)	Jerzy Rejman et al.	15-17 Sept 05	Lublin, Poland
Adoptions of soil and water conservation measures in relation to on- and offsite impact of erosion	Jan de Graaff et al.	Sept 2006	Wageningen NL
Erosion processes through remote sensing and GIS techniques (WG3 + MC) (provisional title)	Andreas Vassilopoulos and Victor Jetten	Mai 2006	Greece

The proposals (see MC minutes Bratislava) were considered. Several proposals were canceled or changed.

MC approved the 2 conferences proposed for 2006. Organisers are asked to interact with WG chairs for the preparation. It is also decided to allocate more time for discussion during the sessions.

The choice of future conference remains open for 2007, and the proposers are asked to update their project, to fill the form prepared and to send it to the Chair.

9 Time and place of next MC meeting

Mai 2006 in Greece (in connection with the WG3 conference)

10 AOB

A request by K. Banasik for support of COST 634 to a research proposal on “Lag times of flood runoff and sediment yield from small agricultural catchments” to be funded through national funds in Poland is approved.

Anne-Véronique Auzet, Chair of the action



COST is supported by the EU Framework Programme

ESF (Fondation européenne de la science) est une association à but non-lucratif de droit français (Alsace)
1 quai Lezay-Marnésia, B.P. 90015, 67080 Strasbourg cedex, France